

**Form F**

**DAC CLAIM FOR NAIA BASKETBALL EXPENSE REIMBURSEMENT**

**YEAR:** \_\_\_\_\_

**SCHOOL:** \_\_\_\_\_ **Men ( )** **Women ( )**

1. Site of Tourney: \_\_\_\_\_

Departure \_\_\_\_\_  
Date Time

Return \_\_\_\_\_  
Date Time

2. Travel: (mileage paid from site to site)

( ) Number of Cars or Vans: \_\_\_\_ Total Mileage: \_\_\_\_\_ @ .40 = \_\_\_\_\_

( ) Bus Total Mileage: \_\_\_\_\_ @ 2.00 = \_\_\_\_\_

**TOTAL MILEAGE CLAIM:** \_\_\_\_\_

3. Lodging & Meals:

Number of days: \_\_\_\_\_ x \$600 = \_\_\_\_\_

4. Summary of Expenses:

Travel \$ \_\_\_\_\_

Lodging & Meals \$ \_\_\_\_\_

**TOTAL CLAIM \$ \_\_\_\_\_**

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SIGNATURE OF ATHLETIC DIRECTOR