

APPENDIX A Policy on Intra-Conference Relationships

1. Responsibility of the Home Management. The home management shall provide conditions and facilities conducive to the proper administration of conference contests.
2. Trainer and Training Room Services. Each institution shall provide its own athletic trainer services, and the training room facilities of host institutions shall be made available to visiting teams for all contests.
3. Pregame Information. It is the responsibility of the athletic director or designee of the director at the host institution to provide information to the coach of the visiting team regarding access to the facilities, dressing room accommodations, starting time, officials assigned, and any special arrangements such as pregame or half-time ceremonies or other information important to the planning of the visiting team. This information shall be made available on arrival of the visiting team.
4. Courtesies to Visiting Groups. All requests for special consideration for groups from member institutions shall be handled by the athletic director or his designated representative of the host institution. Such consideration and courtesies should be extended to delegations of students, bands, cheerleaders, mascots, faculty members, or administrative personnel from visiting institutions. Special consideration should also be given to students from visiting institutions in regard to seating. Requests for special consideration must be submitted well in advance of the date of the event so that they can be carefully coordinated by the athletic directors.
5. Conveying Information to Non-Conference Opponents. Staff of member institutions shall not provide or exchange information in any form with representatives of non-conference opponents if such information could be used for scouting purposes or in some other way to the disadvantage of any member institution's athletic teams.
6. Conference Publicity and Statistics. The conference shall maintain a conference publicity and statistical service, and all releases regarding official business of the conference shall be released at the direction of the Commissioner. For each Intra conference contest, host institutions shall have the responsibility to file statistical reports; for each contest with non-conference opponents, the member institution shall file the reports. All reports shall be filed immediately following each contest.
7. Complimentary Tickets and Passes. A pass good for two admissions to any event sponsored by the conference or one of its members shall be issued by the Commissioner to all Board members, athletic directors, coaches, faculty athletic representatives, and any other members of the conference institutions who have an official athletic function.